

**New Durham Board of Selectmen
Public Meeting Minutes
Town Hall
Friday, September 27, 2013**

Present: Terry Jarvis, Jeffrey Kratovil, David Swenson

Also Present: Jeremy Bourgeois-Town Administrator

Chair Jarvis called the meeting to order at 9:02 A.M.

Chair Jarvis asked about authorization to sign the Primex CAP agreement paperwork. Selectman Kratovil stated that they had authorized the Chair to sign at the September 23, 2013 meeting.

Selectman Swenson mentioned that the Planning Board nominated Theresa Chabot to the Strafford County Regional Planning Commission at their last meeting. The Planning Board also nominated her as an alternate Planning Board member. The Board discussed that they need to confirm Theresa as a representative to the Strafford County Regional Planning Commission.

Selectman Swenson made a motion to nominate Theresa Chabot to the Strafford County Regional Planning Commission as New Durham's representative, subject to the two week appointment policy. Selectman Kratovil made a motion to amend the motion to read "appoint" instead of "nominate." Seconded by Selectman Swenson. The amendment passed unanimously, 3-0. Chair Jarvis seconded the amended motion. The motion passed unanimously, 3-0.

Chair Jarvis made a motion to enter nonpublic session at 9:18 A.M. under RSA 91-A:3 II (c) - to discuss matters, which if discussed in public, would likely adversely affect the reputation of another person & (a) - The dismissal, promotion, or compensation of any public employee or the disciplining of such employee.

Discussion: Selectman Kratovil recommended that an investigation into an incident involving an employee be conducted. Selectman Swenson concurred with the suggestion and believed there should be more questions asked and a report completed regarding the issue. Selectman Kratovil stated he believed that the individuals should be invited to discuss the situation in public session. Selectman Kratovil recommended the Town use an engineering firm going forward to avoid any issues similar to this. He also mentioned the Board still needed an update from the Equipment Mechanic about the tracking system.

Selectman Swenson seconded the motion to enter nonpublic session. Roll Call Vote: Chair Jarvis-Aye, Selectman Kratovil-Aye, Selectman Swenson-Aye.

Chair Jarvis made a motion to leave nonpublic session at 10:56 A.M. Selectman Swenson seconded the motion. The motion passed unanimously, 3-0.

APPROVED

The Board returned to public session at 11:00 A.M. While in nonpublic session, the Board of Selectmen reviewed and finalized Department Head evaluations and discussed a personnel issue. The Board decided that going forward evaluations will be due to the Town Administrator by the 15th of October. The evaluation period will remain October 1st to September 30th.

Selectman Kratovil made a motion to have the Town Administrator conduct a formalized investigation and report to the Board of Selectmen by October 8, 2013 regarding the construction of the Quonset hut. Selectman Swenson seconded the motion. The motion passed unanimously, 3-0.

Chair Jarvis made a motion to adjourn. Selectman Swenson seconded the motion. The motion passed unanimously, 3-0.

Meeting adjourned at 11:04 A.M.

Respectfully submitted,
Jeremy Bourgeois, Town Administrator